

Title IX Discrimination Complaint Form

Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681) is a federal law that prohibits discrimination based on the gender of students and employees of educational institutions which receive federal financial assistance. **When the form has been completed and signed by you, and then signed by the Title IX Coordinator, your “Formal Complaint” has been filed and you have begun the Formal Resolution Process.** We will provide you with a copy of this form as well as complete information about the Title IX Formal Resolution Process. If you require emergency assistance, please contact the Campus President.

I am filing this complaint as: (√) one of the following

- ☐ Anonymous
- ☐ Faculty/Staff
- ☐ Student
- ☐ Vendor/Community Member

Printed Name: _____

Department (if applicable) _____ School (if applicable) _____

Work Phone: _____ Home Phone: _____

Work Address: _____

Home Address: _____

Employee ID (if applicable): _____ Student ID (if applicable): _____

Have you brought this matter to the attention of any other department(s) at the College? If so, please list the name(s) and department(s) of all other persons with whom you have discussed this matter.

Type of Complaint: (√) all that apply:

- ☐ Dating Violence
- ☐ Gender Discrimination
- ☐ Retaliation
- ☐ Sexual Harassment
- ☐ Sexual Assault

Complaint: Describe your complaint. Please summarize below and attach additional pages describing your complaint if necessary.

Name of person or persons you believe committed the offense against you and how you have contact with them, e.g. supervisor, co-worker, faculty, customer)

Describe the corrective action you are seeking. Attach additional pages if necessary.

For retaliation complaints, please explain why you believe someone retaliated against you:

Witnesses: (The relationship information requested means a co-worker, supervisor, customer, faculty, etc)

Name	Relationship	Telephone
Name	Relationship	Telephone
Name	Relationship	Telephone

I certify the aforementioned is true and correct.

Your signature	Date
----------------	------

For the Title IX Coordinator and/or Designee – Complaint Taken By

Signature	Print Name	Date
-----------	------------	------